

How to replenish a trust/escrow account balance

To replenish your trust/escrow account online you must be listed as an authorized user and have requested your Public User ID for the Citizen Access Portal is linked to the trust account. Please email bdfpfinance@clarkcountynv.gov to link your account and/or being added as an authorized user. Please be aware only the Account Manager may authorize a user and/or linking of your public user id for payment online.

1. Login to the Citizen Access Portal <https://aca-prod.accela.com/CLARKCO/Default.aspx>
2. Go to "Account Management."



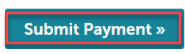
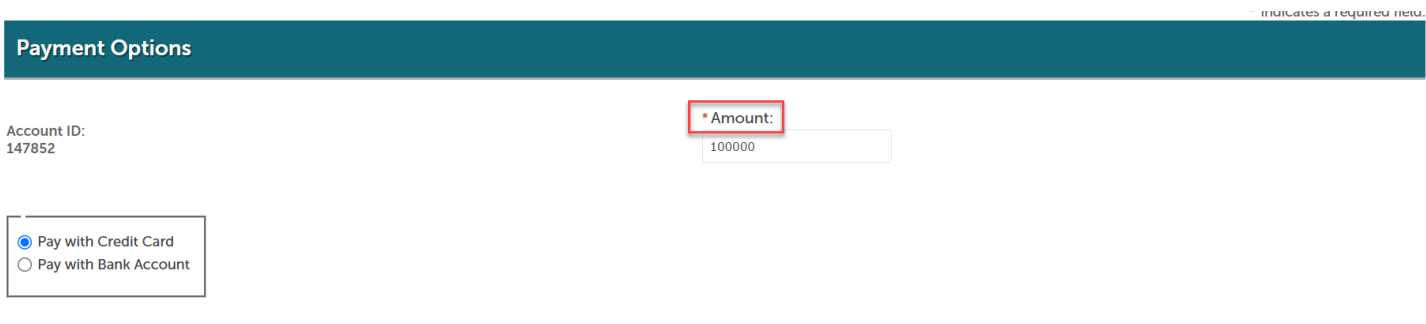
3. Scroll down to "Trust Account Information" and click "Deposit."



Showing 1-1 of 1 | Download results

Account ID	Agency	Balance	Description	Status	Ledger Account	Action
147852	CLARKCO	\$0.00	TESTTRUST	Active	100000	Deposit

4. You can pay with a Credit Card (fees apply) or Bank Account (E-Check). Enter the amount you wish to deposit, select the payment type you are using, and then click "Submit Payment".



5. You will be directed to a secure website to enter billing information.

Billing Payment Review Receipt

Billing Information

* Required field

First Name *

Last Name *

Company Name

Address Line 1 *

City *

Country/Region *
United States of America

State/Province *

Zip/Postal Code *

Email *
jessica.kopp@clarkcountynv.gov

[Cancel Order](#)

Your Order

Total amount \$90.00

6. Enter card or bank account information > then select next

Billing **Payment** Review Receipt


Payment Details

* Required field

VISA Visa Mastercard Mastercard
 DISCOVER Discover

Card Number *

Expiration Month * Expiration Year *
Month Year

CVN *
This code is a three or four digit number printed on the back or front of credit cards.
 

[Cancel Order](#)

Your Order

Total amount \$90.00

7. Review the order and select pay. A receipt will be sent to the email that was provided under billing information.

Billing Payment **Review** Receipt

Review your Order

Billing Address

TEST TEST
TEST
LAS VEGAS
Nevada
89118
United States of America

Payment Details		Your Order	
Card Type	Visa	Subtotal	\$90.00
Card Number	xxxxxxxxxxxx1111	Service fee	\$2.39
Expiration Date	02-2026	Total amount	\$92.39

By clicking Pay, I agree to the [Service Fee Terms & Conditions](#)

[Cancel Order](#)